



# TOHONO O'ODHAM NATION JUDICIAL BRANCH

P.O. Box 761 • Sells, AZ • 85634  
PHONE (520) 383-6300 • FAX (520) 383-3500  
Website Address: <https://tojc-nsn.gov>

## JOB ANNOUNCEMENT

<b>Job Title:</b>	Juvenile Detention Manager	<b>Status:</b>	Permanent, Full-time
<b>Division:</b>	Juvenile Detention	<b>Hrs/Work:</b>	Exempt
<b>Salary:</b>	\$85,979.30	<b>Job Location:</b>	Sells, AZ

### **Position Summary:**

This is a supervisory position with the Juvenile Detention Center, which involves organizing, assigning, coordinating and supervising work activities for Juvenile Shift Supervisors and Juvenile Detention Officers.

Supervision Received: Under the supervision of the Court Services Administrator.

### **Minimum Qualifications:**

- High School Diploma or GED Certificate; and
- Associates degree in the Criminal Justice, Law Enforcement, or Corrections field and four years of supervisor or administrative experience, including a minimum of three years in corrections or a court related environment; or
- 10 years experience, including 4 years as a supervisor or manager in the Criminal Justice, Law Enforcement, or Corrections Field.

### **-AND-**

- Must attend when scheduled and successfully complete the Bureau of Indian Affairs Basic Correctional Officer Training while employed with the Judicial Branch. (COVID-19 vaccination is required to attend the training)
- Must possess and maintain a valid Arizona Drivers License with no major traffic citations within the last three years.
- Must submit a 39-month driving records with the employment application.
- Must pass a criminal background investigation and fingerprint check prior to employment.
- Required to maintain certifications in CPR and First Aid upon hire.
- Based on the department needs, incumbents may be required to demonstrate fluency in both the Tohono O'odham Language and English as condition of employment.

Preference in filling vacancies will be given to (1) enrolled members of the Tohono O'odham Nation, (2) enrolled members of other nations or tribes, (3) other candidates. The Tohono O'odham Nation Judicial Branch is committed to providing Equal Employment Opportunities.

Job description is available at the Tohono O'odham Justice Center or call (520) 383-6300.