



TOHONO O'ODHAM NATION JUDICIAL BRANCH

P.O. Box 761 • Sells, AZ • 85634

PHONE (520) 383-6300 • FAX (520) 383-3500

JOB ANNOUNCEMENT

Job Title:	Probation Officer (Adult/Juvenile)	Status:	Probationary/Permanent, Full-Time
Division:	Court Services Division	Hrs/Work:	Non-exempt
Salary:	\$30.7358 per hour	Job Location:	Sells, AZ

Position Summary:

A Probation Officer is responsible for supervision of Juvenile and/or Adult persons placed on probation or granted parole by the court.

Supervision Received: Under the supervision of the Probation Supervisor.

Minimum Qualifications:

- High School Diploma or GED Certificate; and
- Associate Degree in Criminal Justice Administration or Law Enforcement field with two (2) years demonstrated work experience and training in law-related or behavioral science field; (attach certificate); or
- At least (4) years demonstrated work experience in Behavioral Science field with emphasis in rehabilitative counseling techniques and practices.

-AND-

- Must possess and maintain a valid Arizona Driver's License with no major traffic citations within the last three (3) years.
- Must submit a 39-month driving record with the employment application.
- Must pass a criminal background investigation and fingerprint check prior to employment.
- Must be able to type at least 35 WPM and demonstrate 80% proficiency in grammar, spelling, and math.
- Based on the department needs, applicants may be required to demonstrate fluency in both the Tohono O'odham Language and English as condition of employment.

Preference in filling vacancies will be given to (1) enrolled members of the Tohono O'odham Nation, (2) enrolled members of other nations or tribes, (3) other candidates. The Tohono O'odham Nation Judicial Branch is committed to providing Equal Employment Opportunities.

Job description is available at the Tohono O'odham Justice Center or call (520) 383-6300